MANISTEE CITY HISTORIC DISTRICT COMMISSION

Special Meeting of Wednesday, October 17, 2007 9:00 a.m. in the Council Chambers, City Hall 70 Maple Street, Manistee, Michigan

AGENDA

- I Call to Order
- II Roll Call
- III Approval of Agenda

At this time the Historic District Commission will take action to approve the October 17, 2007 Agenda.

IV Approval of Minutes

At this time the Historic District Commission will take action to approve the October 4, 2007 Minutes.

V New Business

Knox Boxes

A Special Meeting of the Historic District Commission was scheduled so the Commission could meet with the Fire Chief regarding the installation of Knox Boxes on buildings in the Historic District.

VII Public Comments and Communications concerning Items not on the Agenda

At this time the Chair will ask if there are any public comments.

VIII Correspondence

At this time the Chair will ask if any correspondence has been received to be read into the record.

IX Staff Reports/Worksession

At this time the Chair will ask staff for their report.

X Adjournment



PLANNING AND ZONING COMMUNITY DEVELOPMENT

231.398.2805 FAX 231.723-1546 www.ci.manistee.mi.us

MEMORANDUM

TO:

Historic District Commissioners

FROM:

Denise Blakeslee

DATE:

October 11, 2007

RE:

Special Meeting October 17, 2007

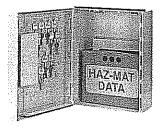
Commissioners, a Special Meeting of the Historic District Commission has been scheduled for Wednesday, October 17, 2007 at 9:00 a.m. in the Council Chambers.

This meeting was scheduled to review with the Fire Chief the placement of Knox Boxes on buildings in the Historic District.

Information on Knox Boxes is included in your packets.

If you are unable to attend the meeting please call me at 398-2805. See you Wednesday!

:djb



KNOX CABINET

Knox cabinets provide onsite, high security storage for MSDS, Haz-Mat data, pre-fire plans and key storage for industrial and commercial sites and government installations.

KNOX CABINET - 1300 SERIES 🚇

Dimensions: 14-1/2"W x 18"H x 5" or 7"D

Weight: Approx. 65 lbs.

Options: UL listed alarm tamper switches can be connected to building's security system. Dual lock

and other lock options available. 40 hook key back panel and 78 hook swing panel available. A model 1201 weather housing should be used for unprotected outdoor installations.

Finish: Weather resistant TGIC polyester powder coat.

Color: Light gray



KNOX KEY SWITCH

Gated communities, apartment complexes, parking garages, pedestrian gates and industrial receiving areas are just a few applications of the Knox electronic override key switch.

KNOX KEY SWITCH - 3500 SERIES ®

Dimensions: Requires 2" recessed depth x 3/4" diameter.

Switch: S.P.S.T.; 7A res, 4A ind., key removable two position.

Mounting: Key switch is designed to be recess mounted. Face plate and lock cover ensures weather

resistant operation.

Options: Momentary switch available. For custom switch applications, consult factory.



KNOX PADLOCK

Knox heavy-duty, steel bodied, weather resistant padlocks secure perimeter and fire access gates.

KNOX PADLOCK - 3750 SERIES (4)

Dimensions: 2-5/8"H x 2"W x 1-3/8"D; 1-3/4" shackle clearance

Weight: Approx. 1.5 lbs.

Options: • 5/16" diameter, 2-5/8" long steel shackle

• 7/16" diameter, 1-7/8" long steel shackle

• Shrouded Padlock, 5/16" diameter, 3/4" long steel shackle with protective shroud cover **Finish:** Steel body with thermoplastic cover and special reflective body band. Hardened boron

alloy shackle. Hardened steel cylinder.



KNOX RESIDENTIAL

The residential key box is used for fire and medical emergencies in gated communities, single family residences and apartment complexes. It is also available with a hanging door bracket for emergency medical aid during short-term illness.

KNOX RESIDENTIAL - 1650 SERIES @

Dimensions: 4"W x 5"H x 1-7/8"D. Door hanger model has door bracket designed to fit over maximum

1-7/8" thick door.

Weight:

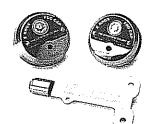
Approx. 7 lbs.

Finish:

Weather resistant TGIC polyester powder coat.

Color:

Black



KNOX FDC CAP

Knox locking FDC caps protect fire sprinkler standpipe connections from vandalism and prevent repeated sprinkler contractor service calls to replace FDC caps.

KNOX FDC CAP™ - 3000 SERIES ®

Dimensions: 2-1/2" male plug. Other sizes available.

Weight: Approx. 2.5 lbs.

Properties: Solid stainless steel with stainless or chrome front cover.

Colors: Stainless or chrome

FOR ORDER INFORMATION, PLEASE CALL YOUR FIRE DEPARTMENT.





P. O. Box 358 • Manistee, Michigan 49660-0358 🕟 www.ci.manistee.mi.us

CITY HALL 70 Maple Street

City Manager 231,398,2801

City Assessor 231,398,2802

Building Inspector 231.398.2806

PLANNING, ZONING & COMMUNITY DEV. 231.398.2805

CITY CLERK 231.398.2803

City Treasurer 231.398.2804

Water Billing 231.723.2559

Administration Fax 231.723.1546

"LERK/TREASURER ax 231.723.5410

Police Department 70 Maple Street 231.723.2533 Fax 231.398.2012

FIRE DEPARTMENT 281 First Street 231,723,1549
Fax 231,723,3519

Public Works 280 Washington St. 231.723.7132 Fax 231.723.1803

Parks Department 231.723.4051

Water Maintenance 231,723,3641

WASTEWATER PLANT 50 Ninth St. 231.723.1553



October 9, 2007

Boathouse Grill 440 River Street Manistee, MI 49660

Good Morning!

Prior to opening in July you had stopped into the office discussing signage for the restaurant. At that time it was explained that the building at 400 River Street is located in the Manistee Commercial Historic District and any changes to the exterior of the building including signage required approval from the Historic District Commission.

When you were in the office you expressed a desire to remove the 440 West sign on the front of the building because you were operating under a new name. Removal of the sign required approval from the Historic District Commission.

The banner over the 440 West sign is in violation of the ordinance. We have requested and received approval from the Historic District Commission for removal of the 440 West sign. With this approval in place you are required to remove the banner by October 31, 2007 and if you wish you may remove the 440 West sign. You may request approval from Steve Harold for a temporary sign that can be placed in the window (application enclosed).

The next meeting of the Historic District Commission will be on November 1, 2007 and if you want to make a request for the installation of a permanent sign your paperwork must be in the office by Monday, October 22, 2007.

We wish you success in your business but complaints have been received from people in the Historic District that you are in violation of the ordinance and we must respond to these complaints. If you have any questions, please call me at 398-2805.

Sincerely,

CITY OF MANISTEE

Jon R. Rose

Community Development Director

JRR:djb

cc: Historic District Commissioners

Denise Blakeslee

From:

Robbert McKay [McKayR@michigan.gov]

Sent:

Monday, October 15, 2007 4:10 PM

To: Subject: Denise Blakeslee Re: more info

Attachments:

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_River_St_edit.JPG









MKT-KBBROC-0088-387 389 River St 417 River St edit. 425 427 River St A.pdf (2 MB)

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Sorry for the delayed response I have been "putting out fires" for the last week or so.

My response isn't likely to be received very well. I would strongly suggest that the fire department see if they can return the boxes that they bought (model 3200) and get model 1650 boxes. The model 1650 units are designed to be hung from the top of a door. In this case placing the key boxes on the door is the most logical and consistent location available. Additionally the boxes that were purchased are intended to hold ten (10) keys per box. While this may be necessary when fighting a fire in a very large industrial or commercial building, I suspect that most shopkeepers don't have more than two different keys that the fire department would need to have. Additionally on buildings with more than one front entry serving more than one space, having the key box on the door itself helps eliminate confusion over which key goes with which door.

If returning the model 3200 units is not possible, I would mount one box per building on the face of the left vertical masonry pier of each building at 48" above finished grade. I have attached several altered photos illustrating my suggestions.

I hope this helps the HDC and the Fire Chief reach a mutually acceptable solution.

You also asked that I put a few thoughts regarding neon open sign down on paper so that you could share them with the HDC. As I indicated on the phone, neon signs in general and neon open signs in particular are not necessarily inappropriate. Their appropriateness and impact depend largely upon who and where they are installed. Any sign that will be attached or affixed to the exterior of a building and is intended to be a relatively permanent instillation must be reviewed much more carefully and completely than a temporary sign. It is my understanding that the open signs in question are not exterior, permanent signs, but rather are the variety that are currently very popular all over the state and are hung inside (behind) the front window.

Based on the quality of the product and the manor of instillation, there is typically little question regarding the permanency of this type of sign. They are clearly temporary, lasting only as long as the current "fad." In my experience it is more trouble than it is worth to try to review this type of sign. Basic guidance should be developed regarding the maximum size, the total number of interior neon or display signs that will be permitted and characteristics of their operations should be established.

I suggest the following basic standards.

- 1. No individual sign shall be larger than 3'x3'
- 2. No more than four (4) temporary or display signs per storefront shall be permitted.
- 3. Temporary or display sings shall not flash, chase, strobe, wink, blink, twinkle, scroll or in any way create motion or the impression of motion.

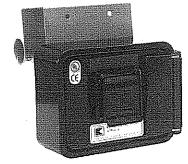
Hope this helps.

REM

Robbert McKay Historical Architect State Historic Preservation Office Michigan Historical Center Department of History, Arts and Libraries P.O. Box 30740 702 W. Kalamazoo St. Lansing, MI 48909-8240

Residential KNOX-BOX® To The Rescue

Knox Residential 1650 Hinged Door Series





Protect residential property from forced entry damage during medical emergencies.

Safely secure your entrance key in a UL listed Residential Knox-Box® key box.



As more individuals within the senior community choose to live at home rather then move to retirement communities, gaining access during a medical emergency can be an issue for first responders,

particularly if an individual has medical or mobility difficulties. While help is always just a call away, what happens when you can't come to the door?

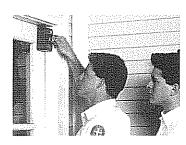
With a Residential Knox-Box, first responders are able to let themselves in. Fire departments gain entry into this key box with the Knox Master Key. Your local department uses this high security master key for emergency access. The Residential Knox-Box is just one part of the department's Knox Rapid Entry

System.

Knox-Box key boxes already protect business, schools and commercial properties against forced entry damage and delayed emergency response. Key boxes, vaults, cabinets, key switches and padlocks provide complete and secure key control for your local fire department.

The Residential Knox-Box is available in a permanent, surface-mounted version (model #1658) or there is also a temporary door-hanging version (model #1659).

Residential Knox-Box key boxes protect your family and property during emergencies.



Emergency Medical Services

When you are injured or become critically ill, paramedics can respond quickly, without forcing entry, when a Knox-Box key box is installed by your front door. Responders simply remove the entrance key stored inside, open the door, provide medical assistance and relock the door when they leave.



Senior Citizen "LifeLine" Support

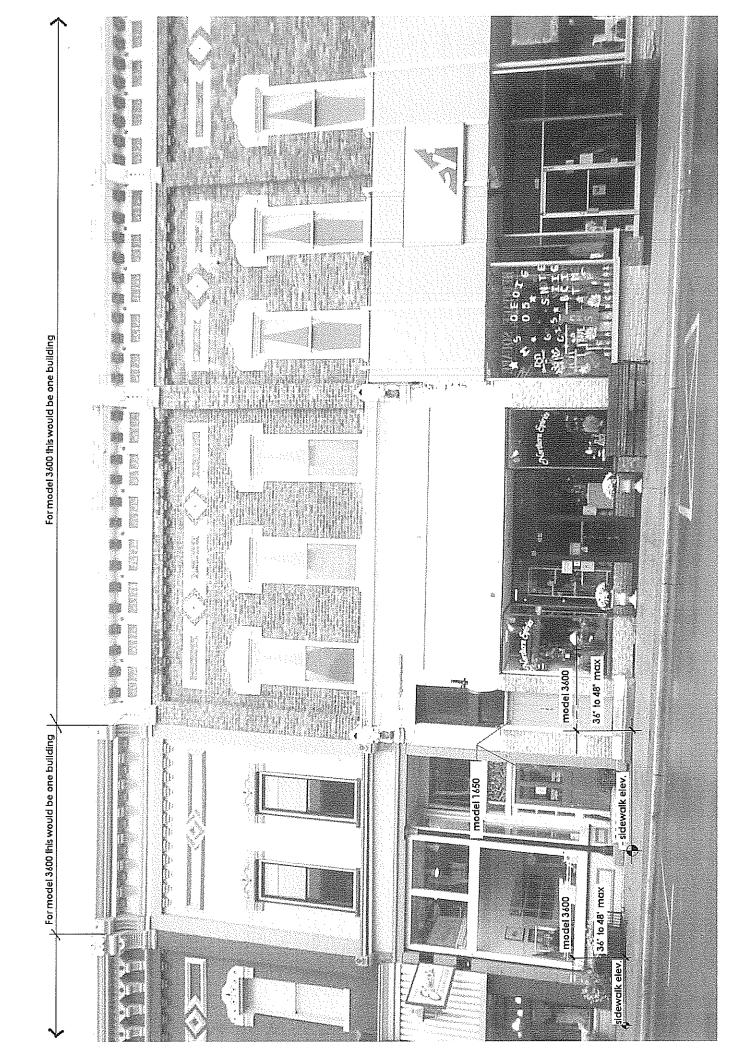
Those who depend on medical alert services such as LifeLine™, also rely on fast response calls for emergency aid. Knox-Box key boxes prevent forced entry and additional stress for the patient who is unable to let responders into the house.



Paramedic and Firefighter Safety

When emergency responders cannot unlock the front door, they search for an alternate means of entry. Sometimes it is difficult to determine which rear window or door to try before forcing entry. Serious injury can result from the surprised occupant if they accidentally enter the wrong apartment.







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NOTICE OF SPECIAL MEETING of the Historic District Commission

The Historic District Commission will meet on Wednesday, October 17, 2007 at 9:00 a.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

A Special Meeting of the Historic District Commission was scheduled so the Commission could meet with the Fire Chief regarding the installation of Knox Boxes on buildings in the Historic District.

All meetings are open to the public.

This notice was posted by Denise J. Blakeslee to comply with Sections 4 & 5 of the Michigan Open Meetings Act (P.A. 267 of 1976) at 12:00 Noon., Wednesday, October 11, 2007 on the bulletin board at the south entrance to City Hall.

Denise I. Blakeslee

Address River Street	Business Name	Knox Box Location	Additional Stories Information
312	Tuscan's Grill	Left of entrance door in alcove	Basement - Access RW Second Floor Restaurant & Banquet Room
318	Port City Grille Friends Who Care	On front of Column Left of Center Door that goes to upstairs apartments	Basement - Access RW 4 Apts
319 321	Moore Living/Accountant Port City Organic's	Right of door on wall in alcove of 319 River Street entrance	2 nd Office in Rear 4 Apts
320	Dick's Barber Shop	Left of door in alcove of Barbershop	Basement - Access RW 1 st floor apt - rear of bld 1 upstairs Apt
323	Credit Bureau	Left of front door on column front facade	none
330/332	Manistee Insurance	On column between two entrance doors	Basement - Access RW no Second Story
333	Mac's Design	On column to the right of door that goes to upstairs apartment	1 Apt
334 336	Vacant Golden Apple	Left of front door to 336 River Street (Golden Apple)	Basement - Access RW None
335	Gordon McLellan Law	In alcove to the left of door if possible or on front facade left of alcove	None
337	H& K Electric	on left column of building	None
339	Mathewson Upholstery	On column to the right of door that goes to upstairs apartment	1 Apt

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Address River Street	Business Name	Knox Box Location	Additional Stories Information
340	Manistee Vacuum	Left of door in alcove	Basement - Access RW 1 Apt
341	Public Restrooms	On east side of building between doors to restrooms	None
342	Monte's Vision	Left of door in alcove	Basement - Access RW 1 Apt
343 345	Goodies Juice & Java Scrap to It	Left of door in alcove or on first column left side of building	2 nd Story - Office with access on Filer St
344	Fast Eddie's Waterfront Pub	Left of door in alcove	Basement -Access RW none
347	Vacant (Rozmarek's)	On column to the left of door that goes to upstairs between both business entrances	3 Apts
348	Book Mark	Left of door in alcove or on first column right side of building	Basement - Access RW Second Story Vacant
350	River Street Station	Left of door to restaurant in alcove	Basement - Access RW 1 Apt
351	Jackpine Building Antique Store	Left of door to antique store in alcove	Second Floor Retail off FilerStreet Third Floor Vacant
354	Sunrise Fabric	Left of door to business in alcove	Basement - Access RW 1 Apt
356	Argue Communications	Left of door to business in alcove	Basement - Access RW 1 Apt
358	Hull's	Left of door to business in alcove	Basement - Access RW Second Story Vacant

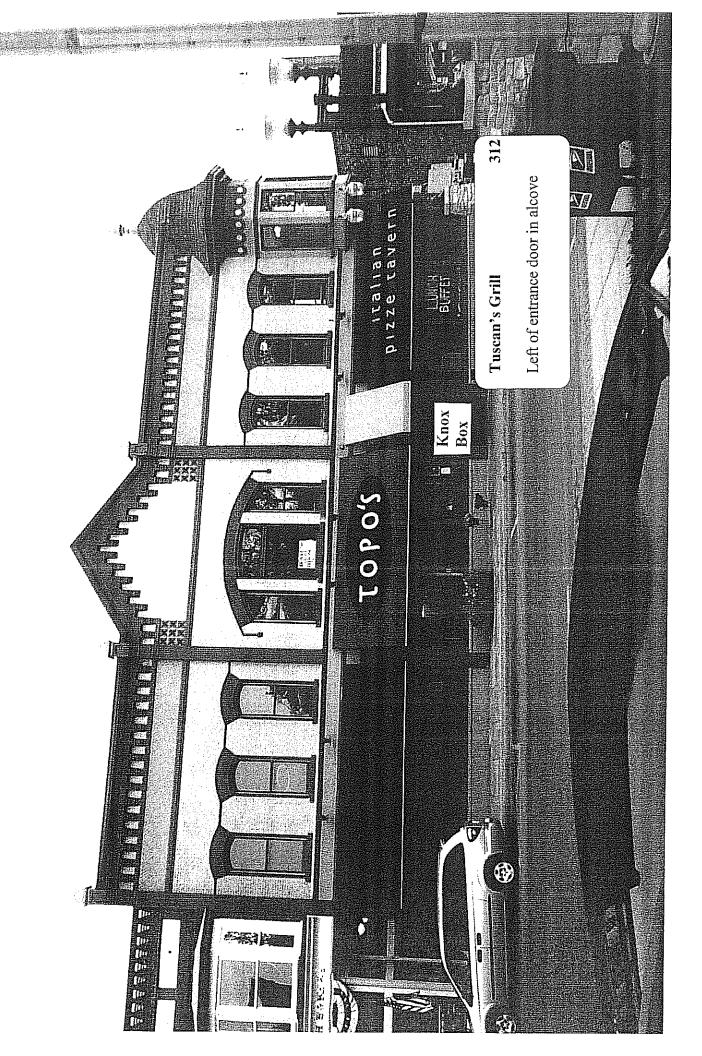
Address River Street	Business Name	Knox Box Location	Additional Stories Information
359	The Outpost	On column above Fire Box	Second & Third Floor Offices/Vacant
360	Miracle Ear	Left of door to business in alcove	Basement - Access RV 1 st floor apt - rear of bl Second Story Vacant
361	Edward D. Jones	On left column front facade of building	Second Floor Office Space
363	Nails 2000	Left of door to business in alcove or on column underneath projecting sign	1Apt
369	Purdum Accountants	Left of door to business	Second Floor Vacant
375	National City Bank LRBOI	between doors to Little River Band of Ottawa Indians Offices and Elevator entrance	Second & Third Floors used as Offices
378	Manistee Inn & Marina 2 Retail Spaces	Left of door to business in alcove	Basement - Access RV Parking Structure
380 382/384	New Store Opening Soon Antique Store	On column to the left of door that goes to upstairs between both business entrances	Basement - Access RV 2 Apts
381	Vogue Theater	Left of door to Main Entrance to Theatre	Second Story - Theater
385	Alex Doucett's	On left column front facade of building	1 Apt
386	River Street Gallery	Left of doors to in alcove west wall	Basement - Access RV
387	Construction Design	Right of door in alcove west wall	1 Apt

Address River Street	Business Name	Type of Business	Additional Stories Information
389	Northern Spirits	On column between door that goes to upstairs and business entrance	1 Apt
390	Heritage Square	Left of doors to in alcove	Basement - Access RW
391/393	Carey's	On column between both business entrances	Second Story Use not known
394	Kellie's Hallmark	Left of doors in alcove	4 Retail Spaces on Riverwalk sub basement Basement Space with deck on Riverwalk Top Story Vacant
395	Reusch Jeweler's	Left of doors in alcove east wall	1 Apt
397	Snyder's Shoes	On far left column front facade of building	None
399	Ramsdell Inn/TJ's Pub	ADD KEYS TO PUB TO EXISTING KNOX BOX	Basement is where pub is located/ Inn rooms are on top two floors
400	Glik's	Left of doors in alcove	Parking Lot/Structure Basement - Access RW
401	City Drug	Left of entry door in alcove	Parking Lot to west of Building. New Owner building under renovation Second Story on Building
411	Vacant	On column between door that goes to upstairs and business entrance	1 Apt

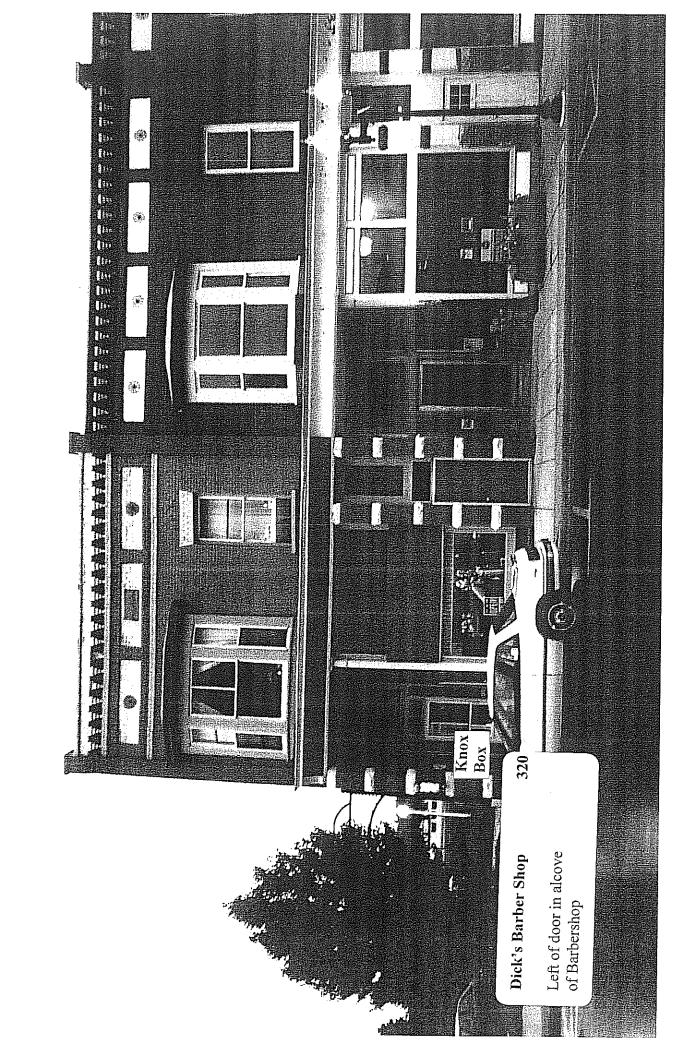
Address River Street	Business Name	Type of Business	Additional Stories Information
415	Salvation Army	On column to the right of the left entrance to facility	Second Story used for Storage
417	Pizzelle Gourmet Pantry	On far left column front facade of building	l Apt
419	Suvi's	On column between door that goes to upstairs and business entrance	3 Apts
321	Ideal Kitchen	On column between door that goes to upstairs and business entrance	2 Apts
323	Surroundings	On far right column front facade of building	2 Apts
425	Museum	On far right column front facade of building	Second Story as part of musuem
429	Moving Spirit	On column between door that goes to upstairs and business entrance	1 Apt
431	Hollyhock	On far right column front facade of building	1 Apt
432	Elk's	Left of door in alcove	Basement - Access RW Second Floor -Banquet/ Ball Room
433	Mark Otto Attorney	Left of business entrance door in alcove	1 Apt

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Address River Street	Business Name	Type of Business	Additional Stories Information
435	Manistee Variety	Right of business entrance door in alcove	4 Apts
437	Manistee Artists Mall	Left of business entrance door on angled wall	none
440	Boathouse Grill	Right of business entrance door in alcove	none
445	Double Deuce	Left of business entrance door in alcove	none
449	Dental Clinics North	Left of business entrance door in alcove	none
451/453	Vacant	Left of Entrance Door	Second Floor unused
457	Senior Center	Left of Entrance Door	Second Floor unused



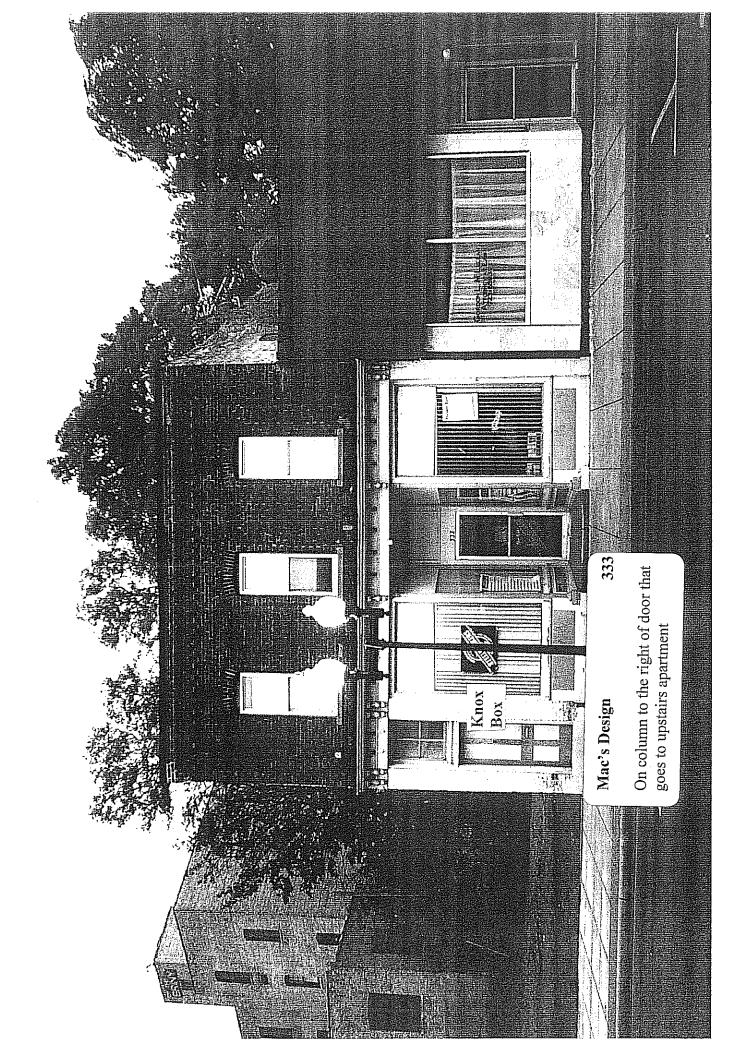


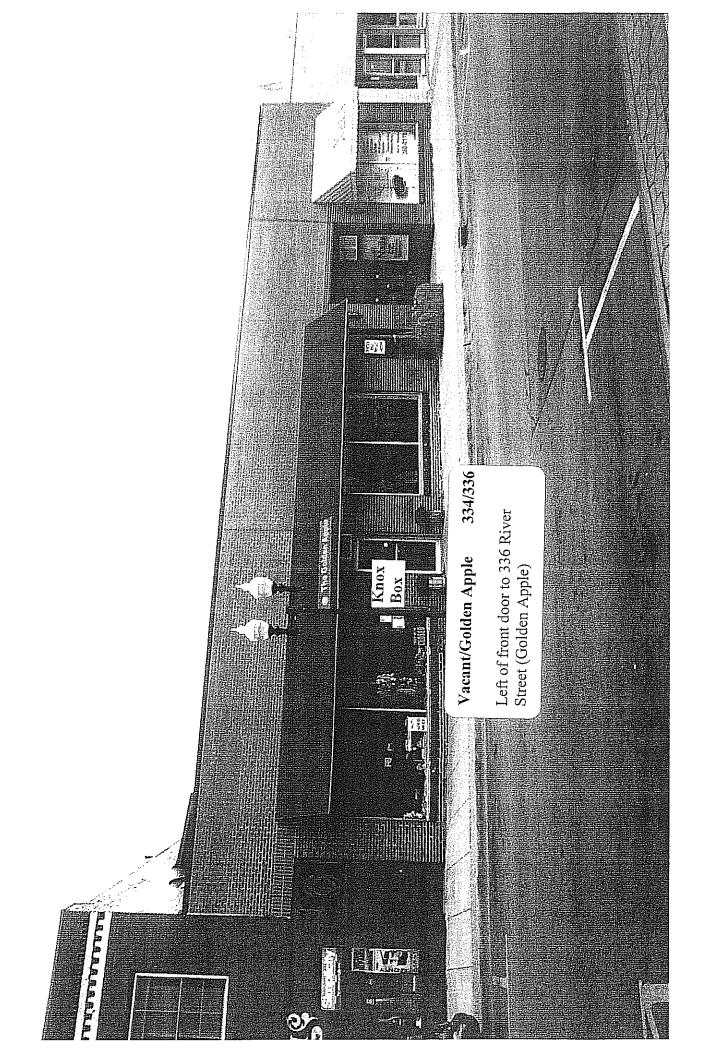


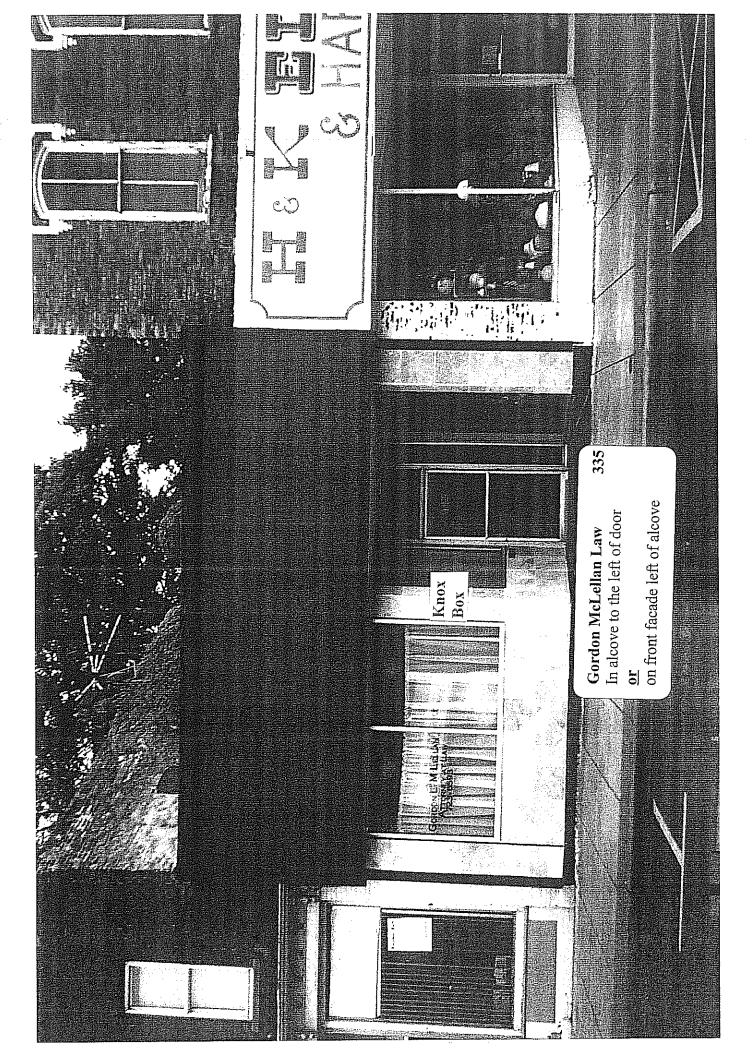










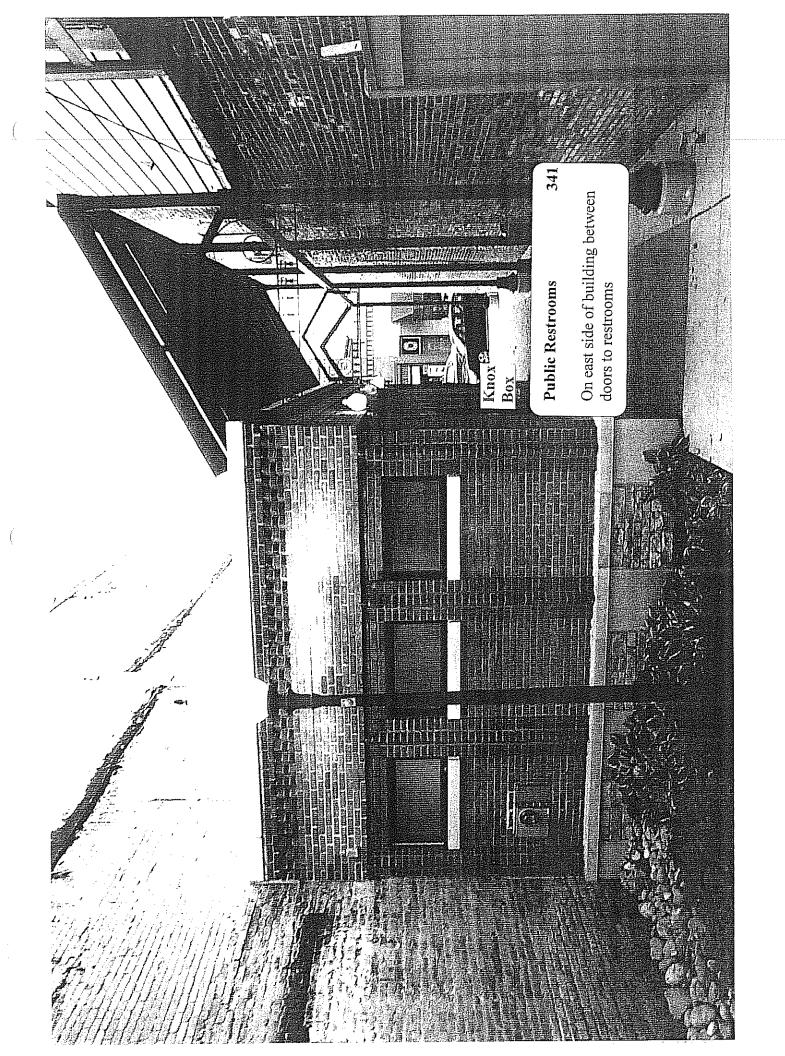


H& K Electric

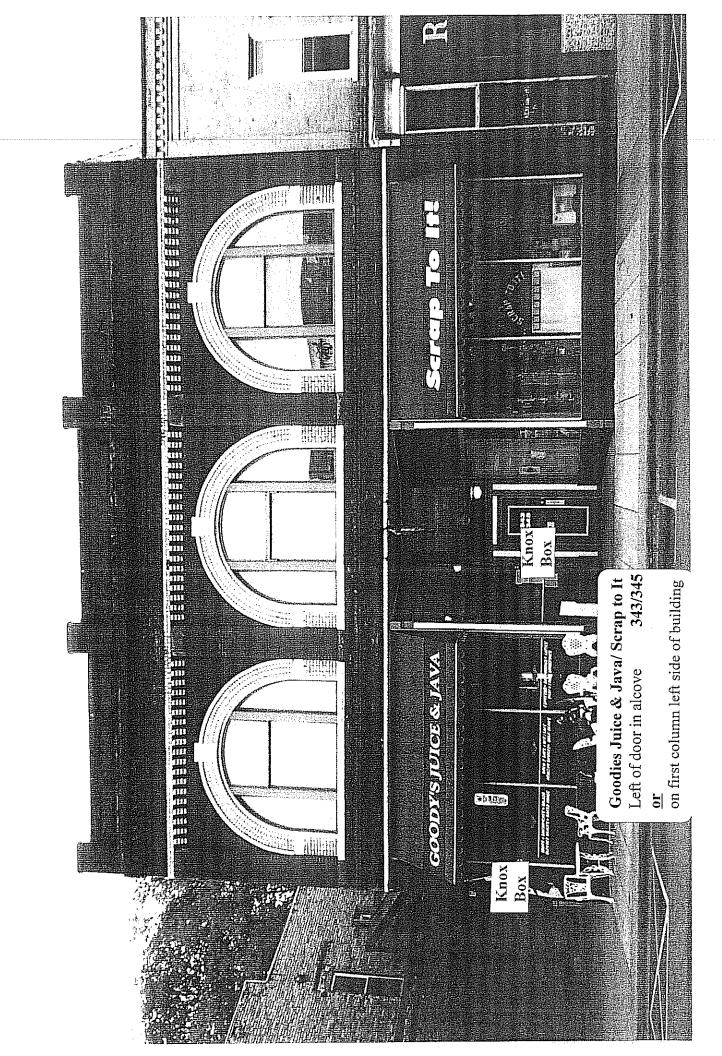
Knox Box 337

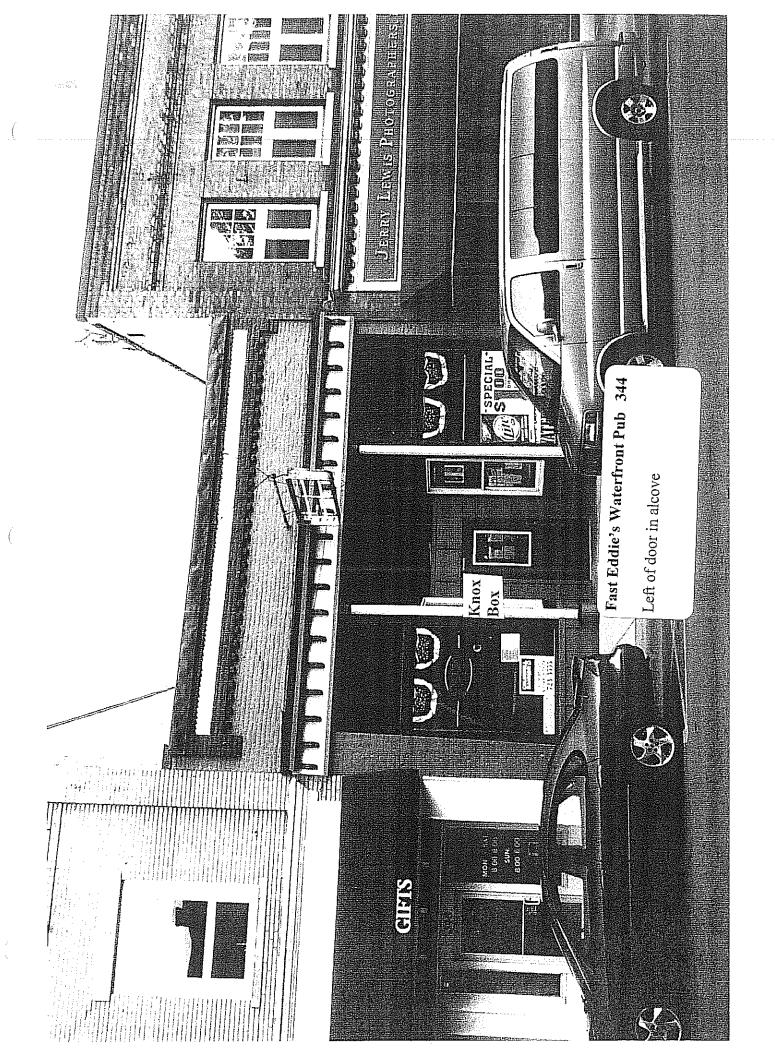
on left column of building

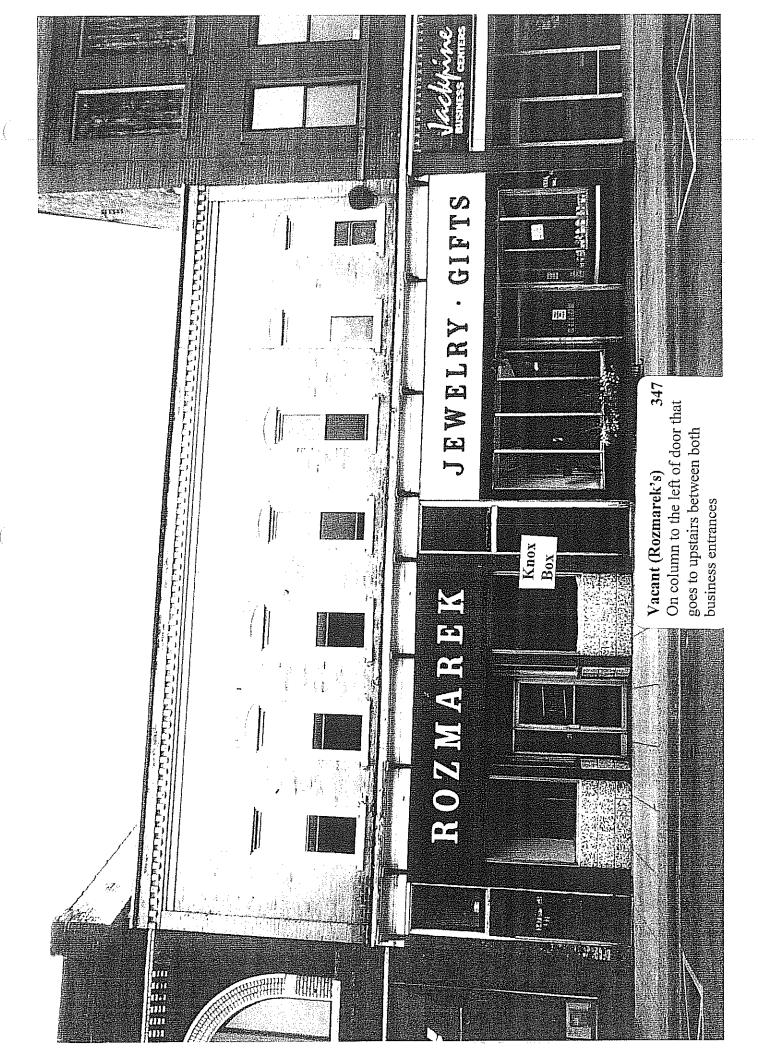


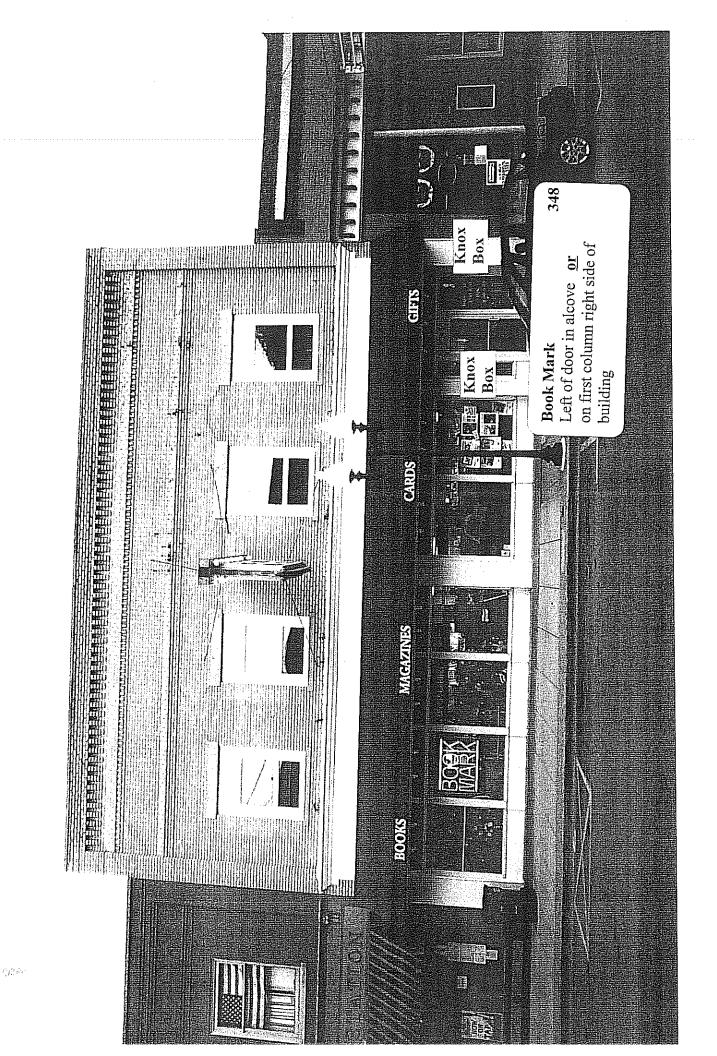


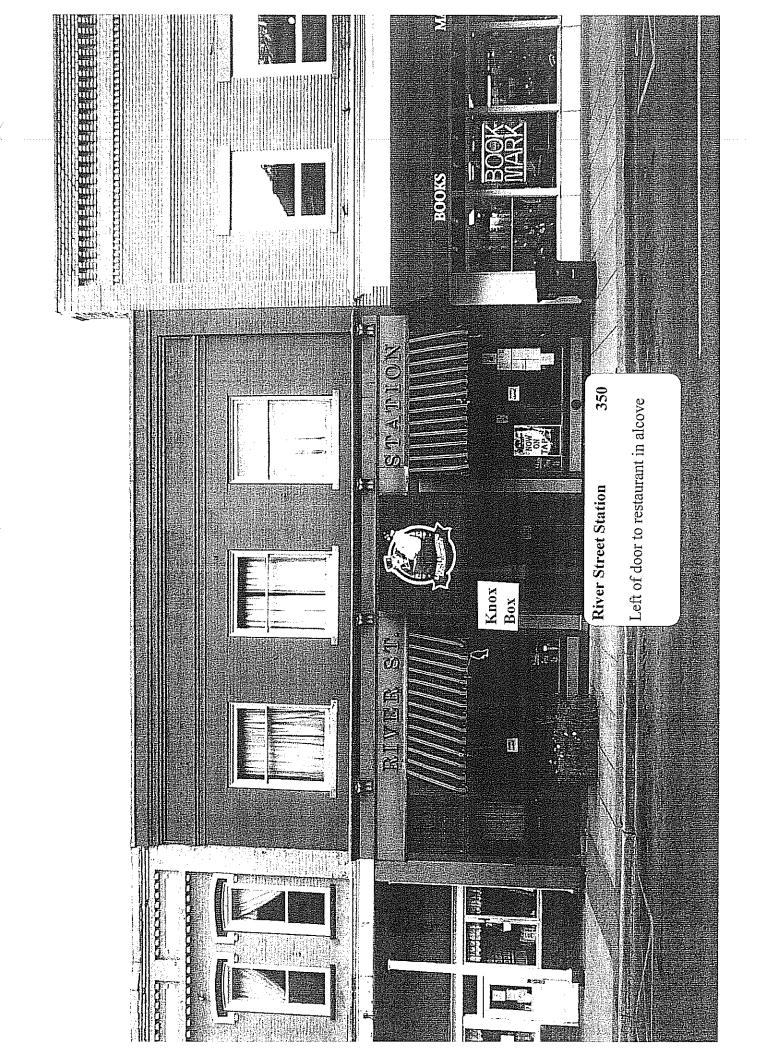


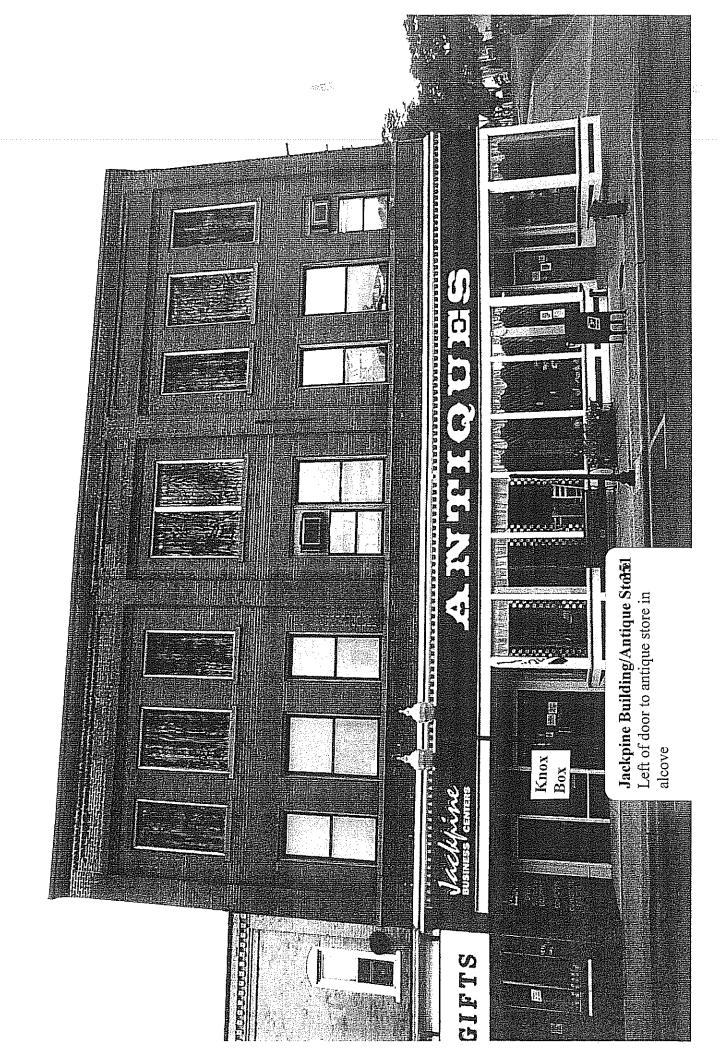






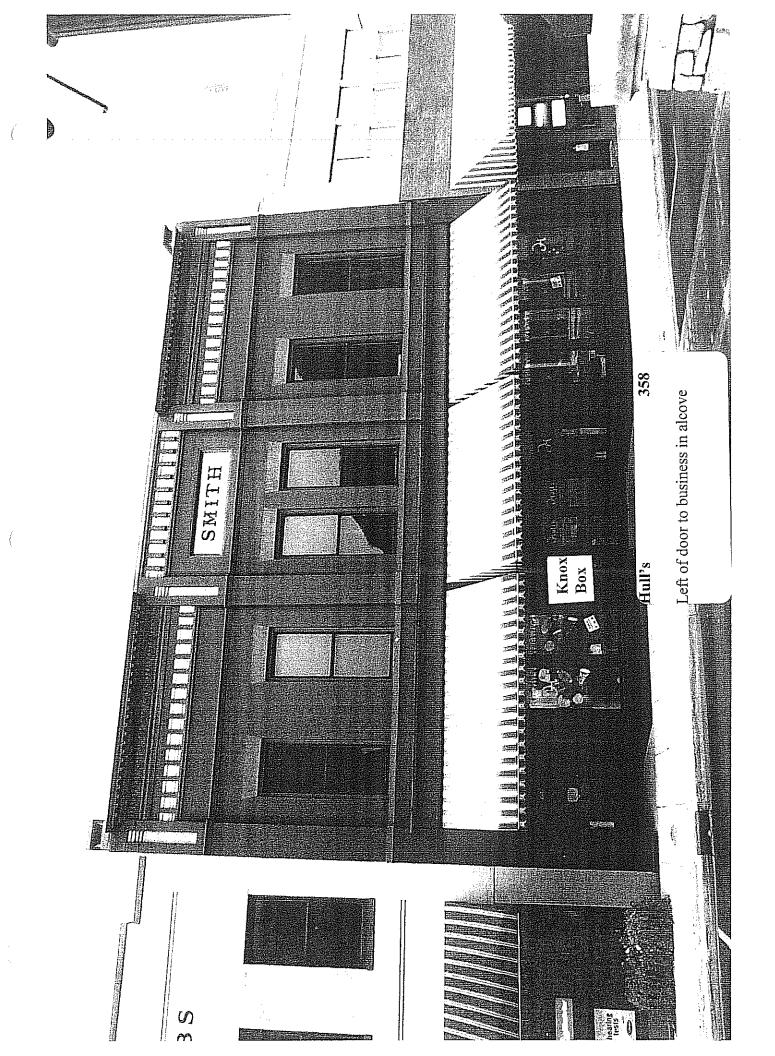




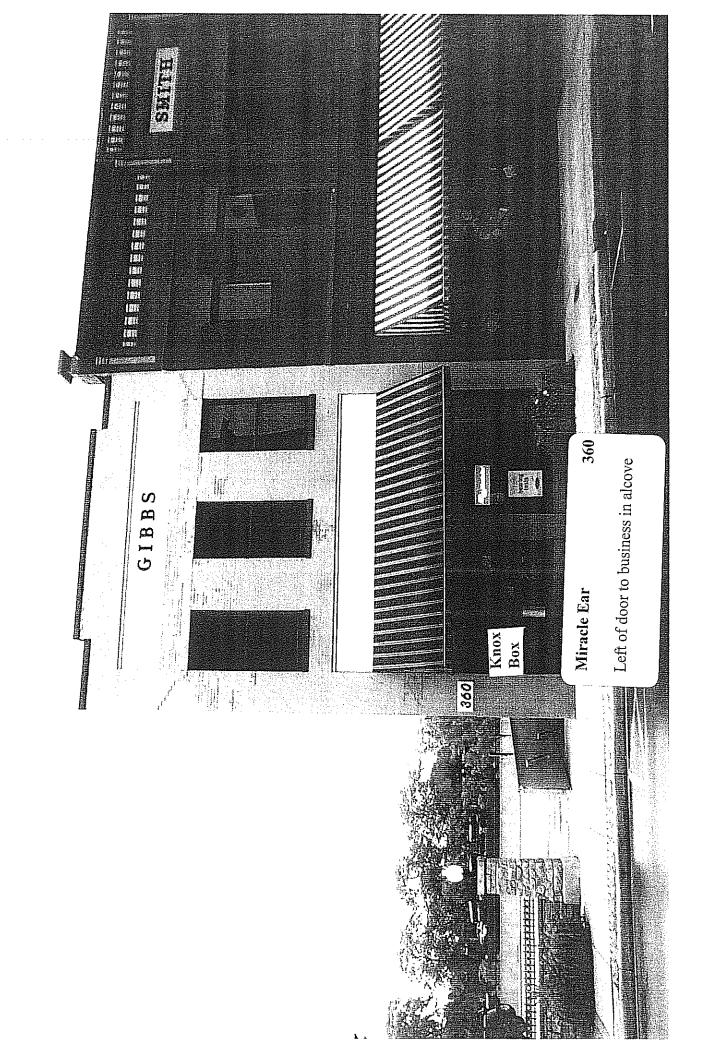


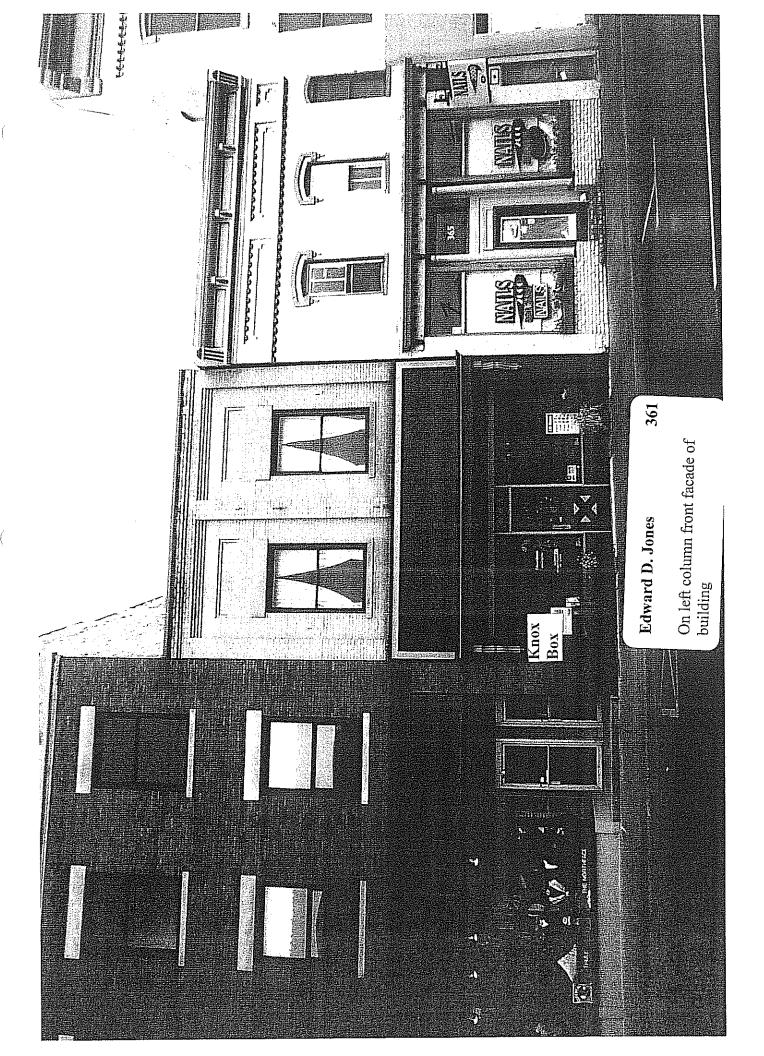


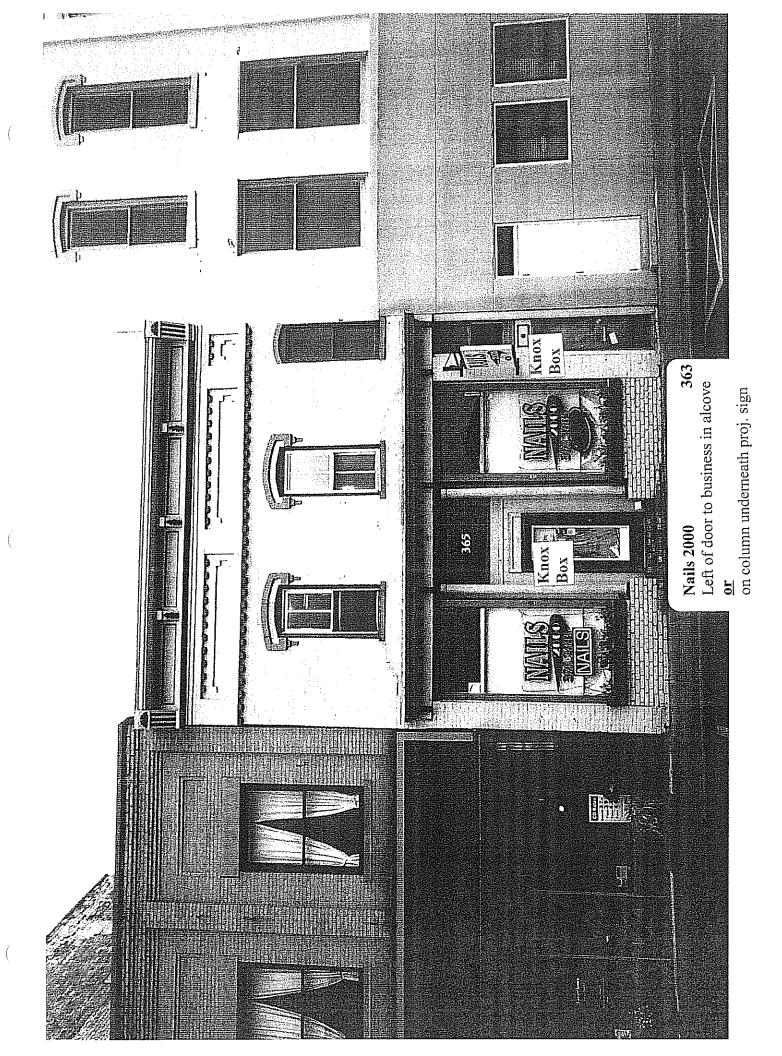
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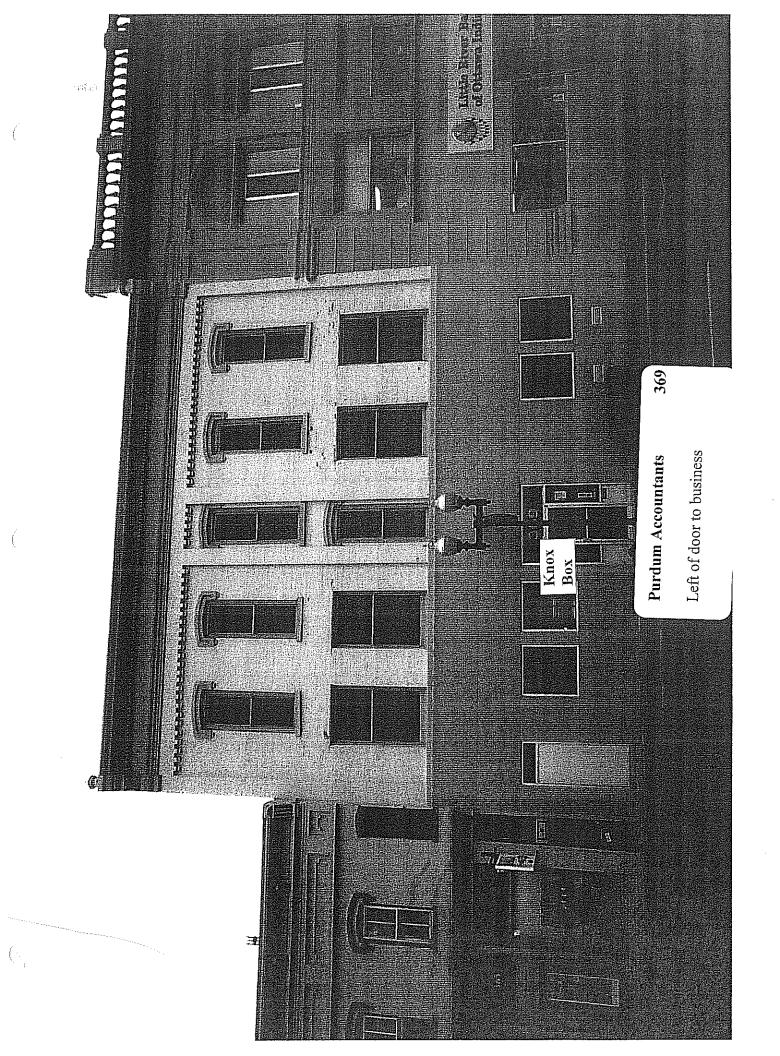


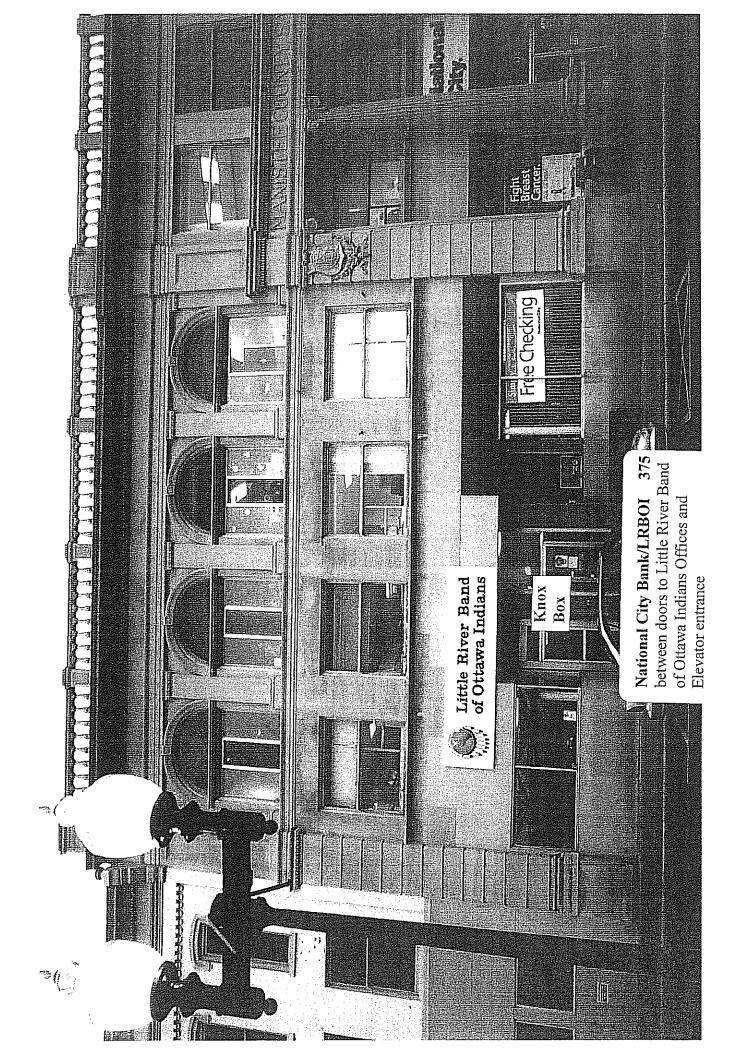


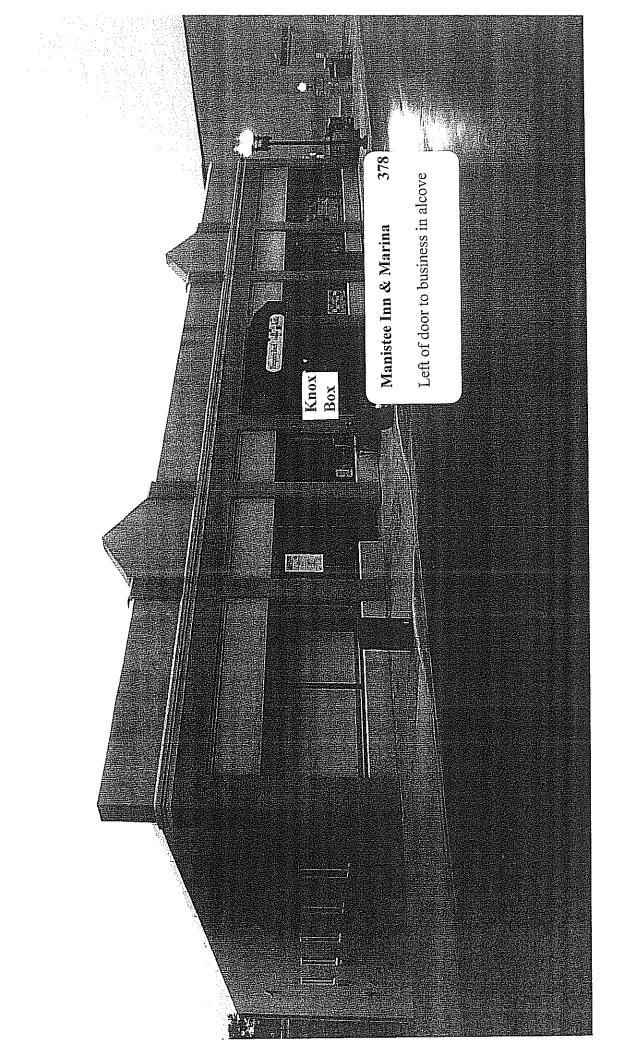




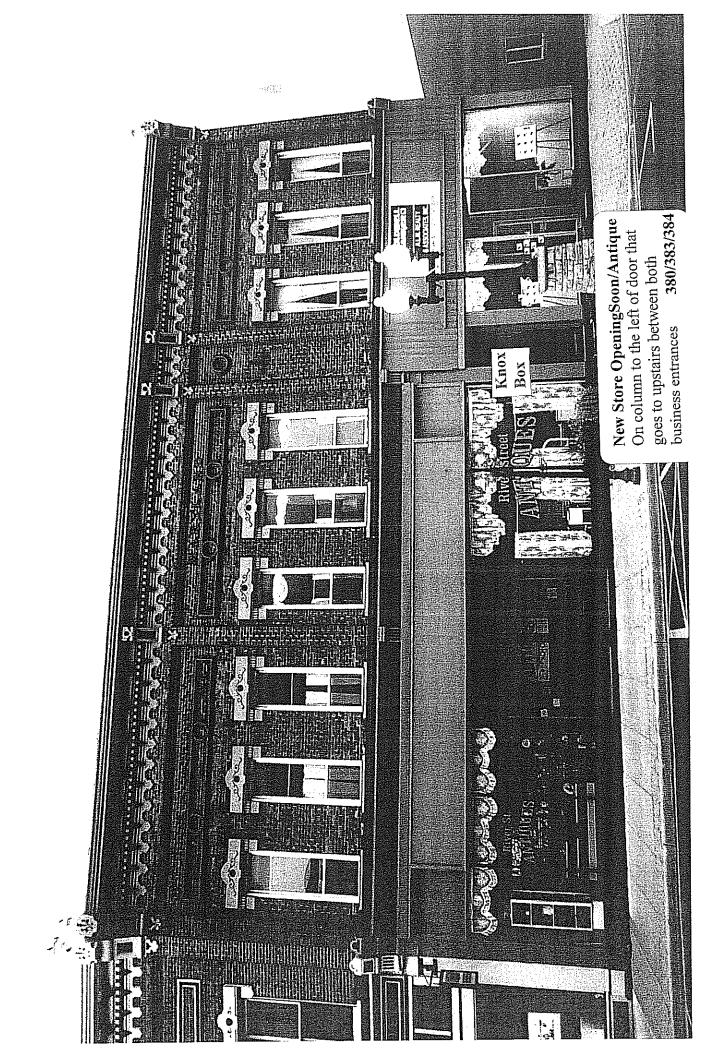


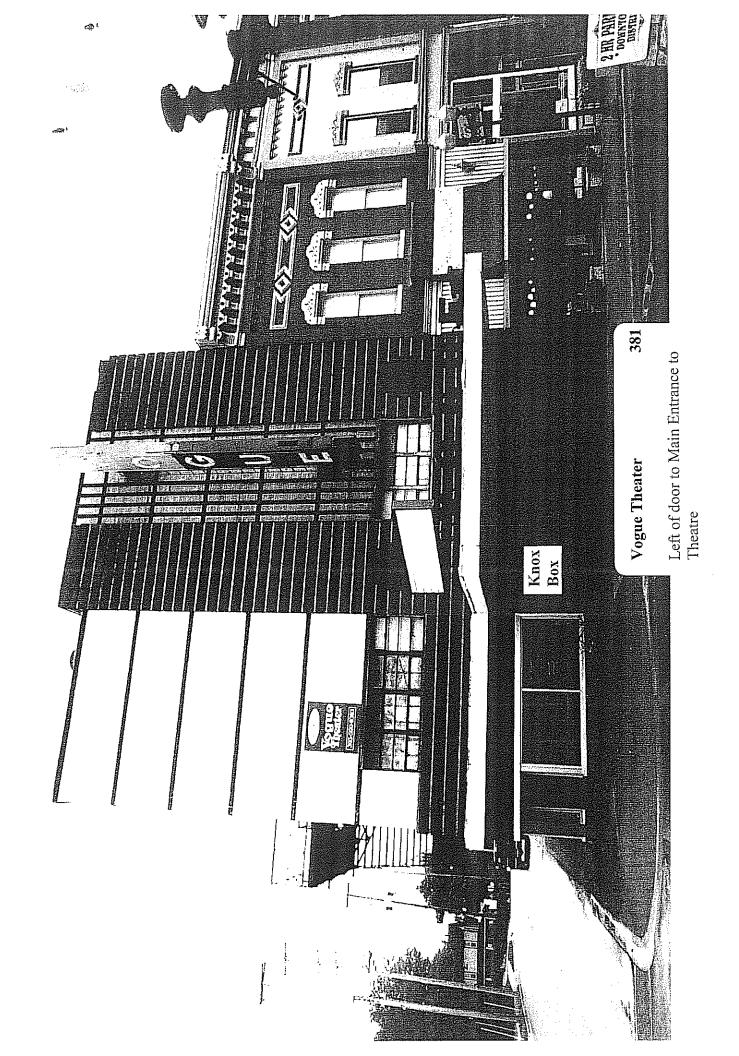


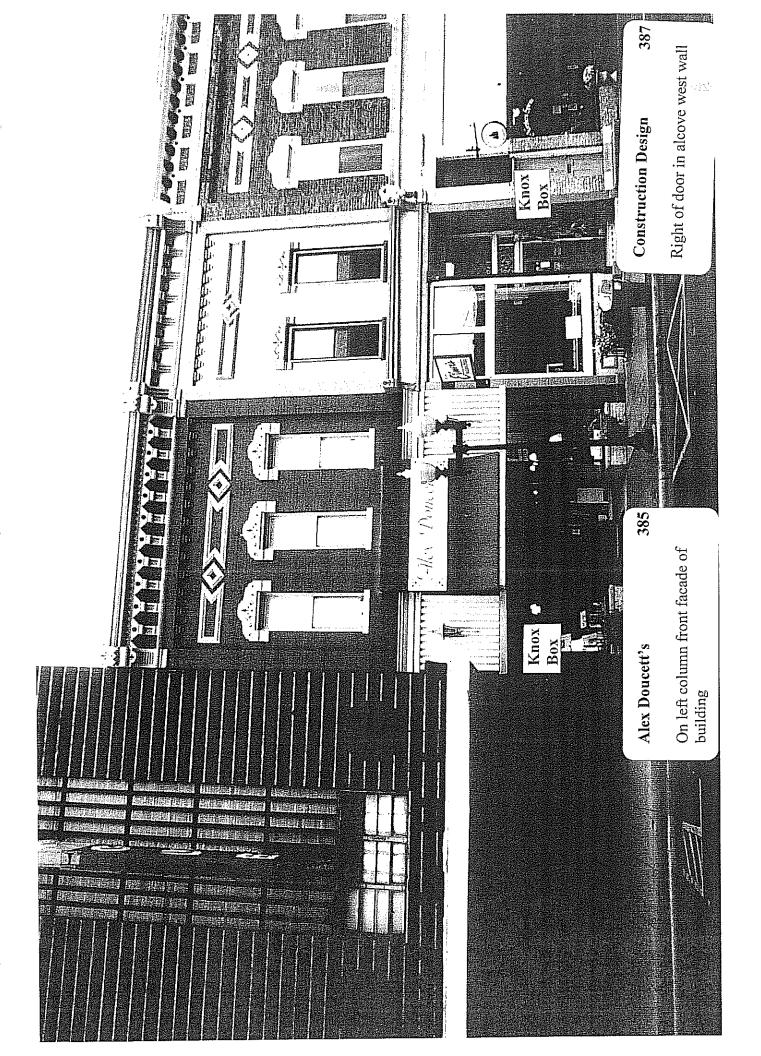


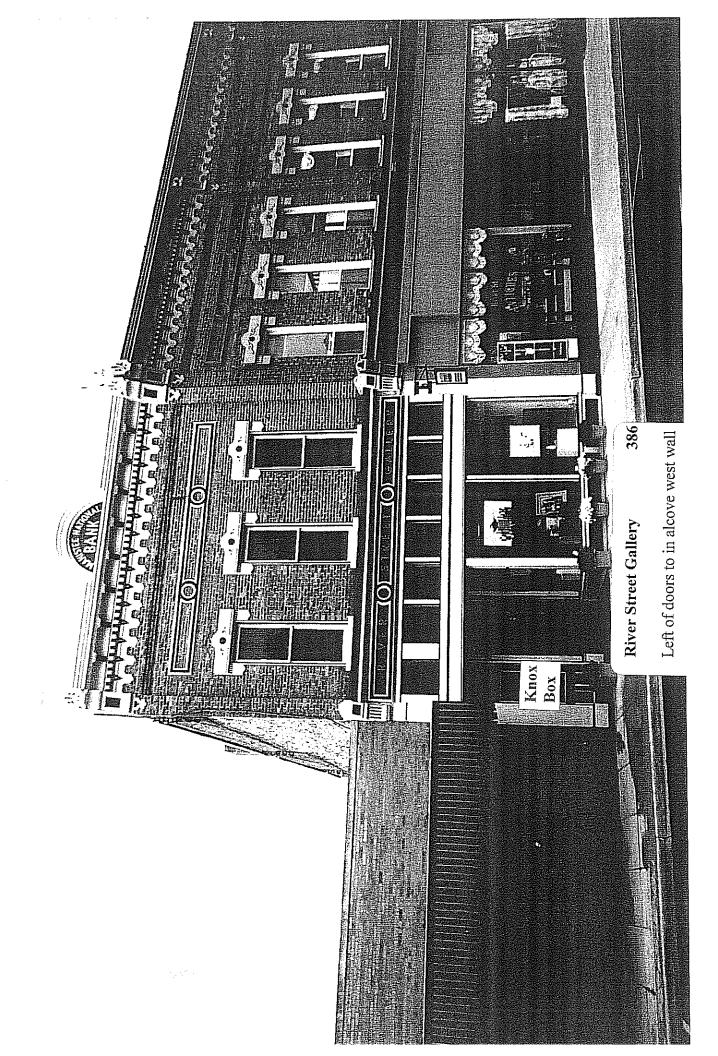


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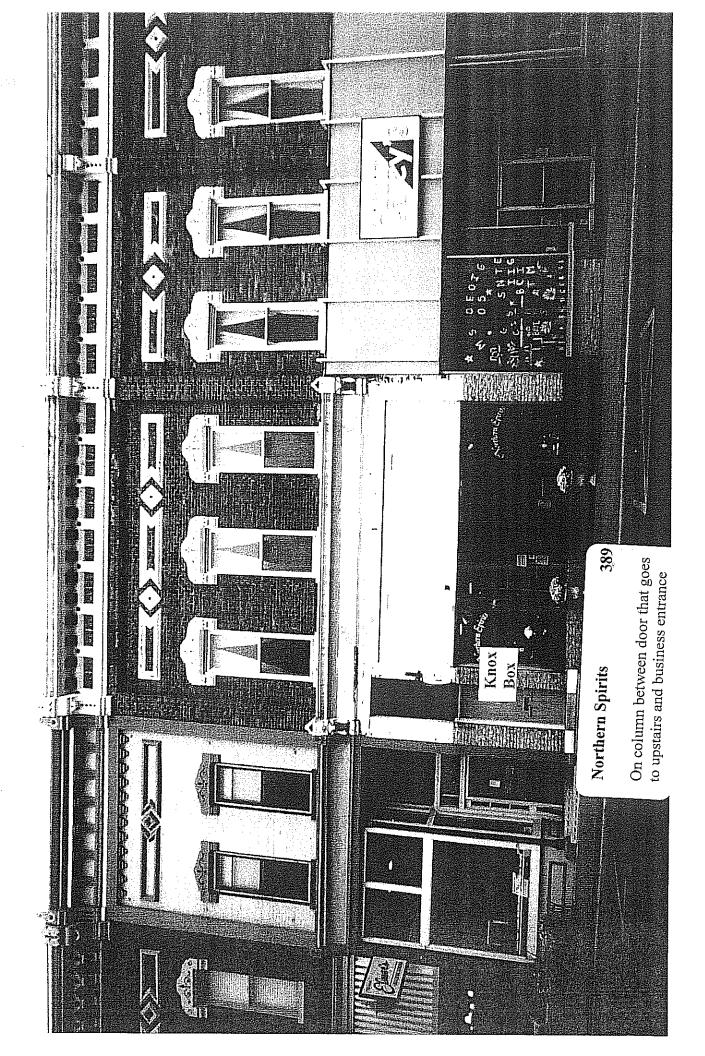


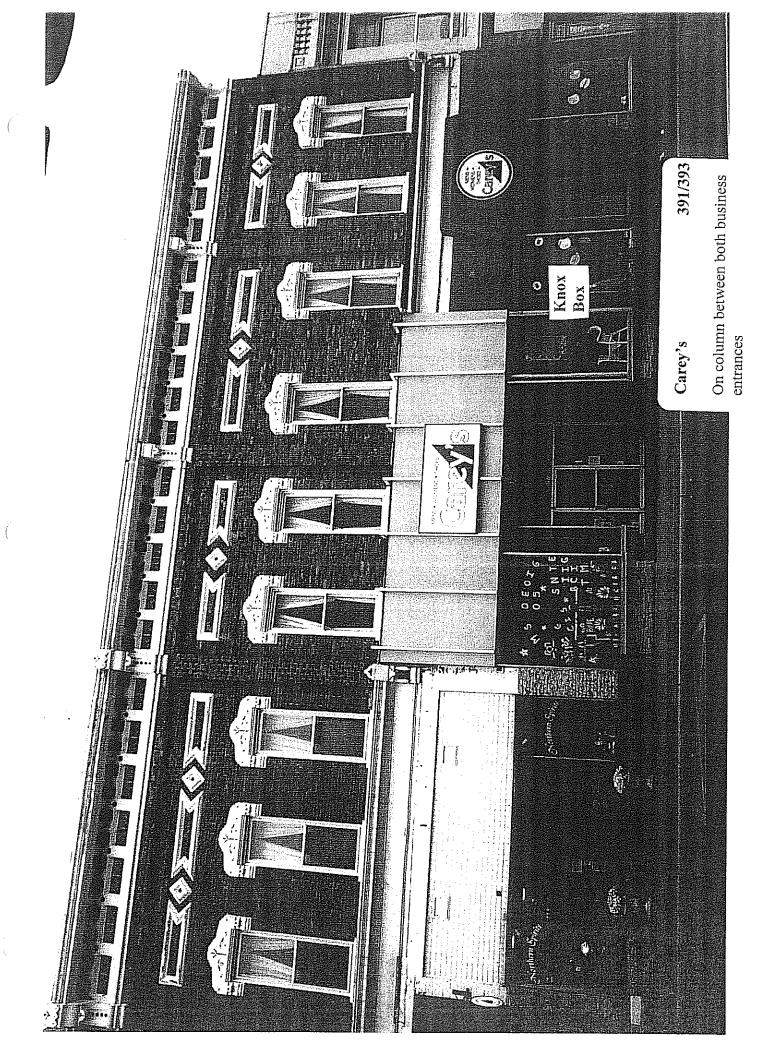




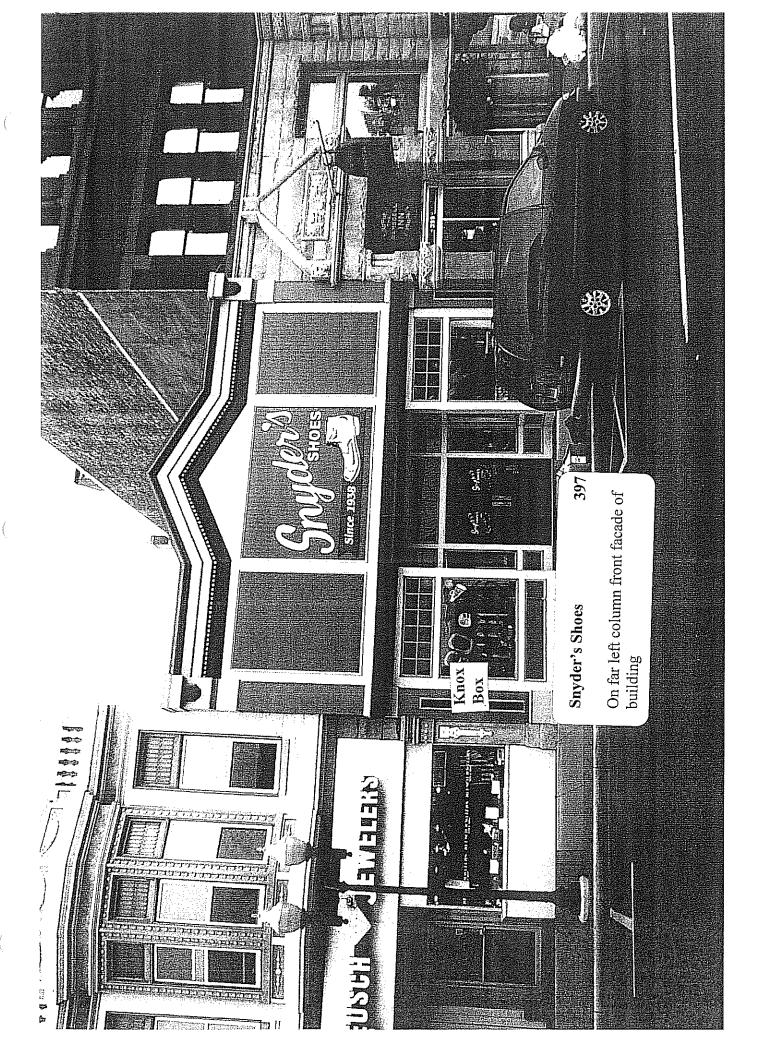


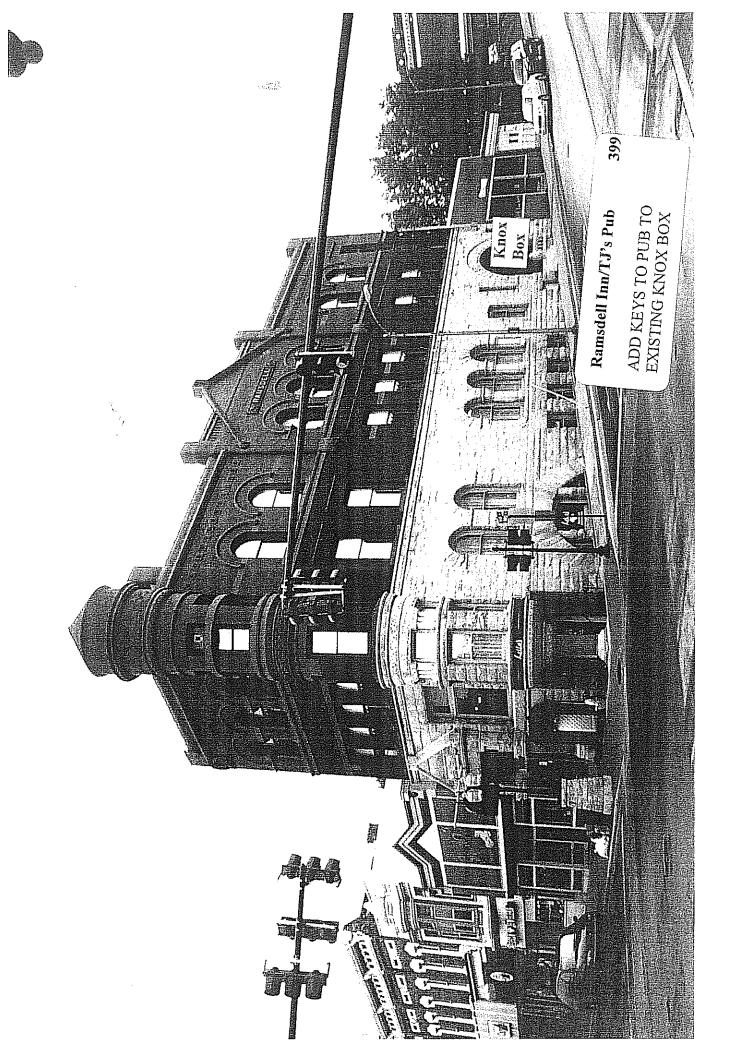


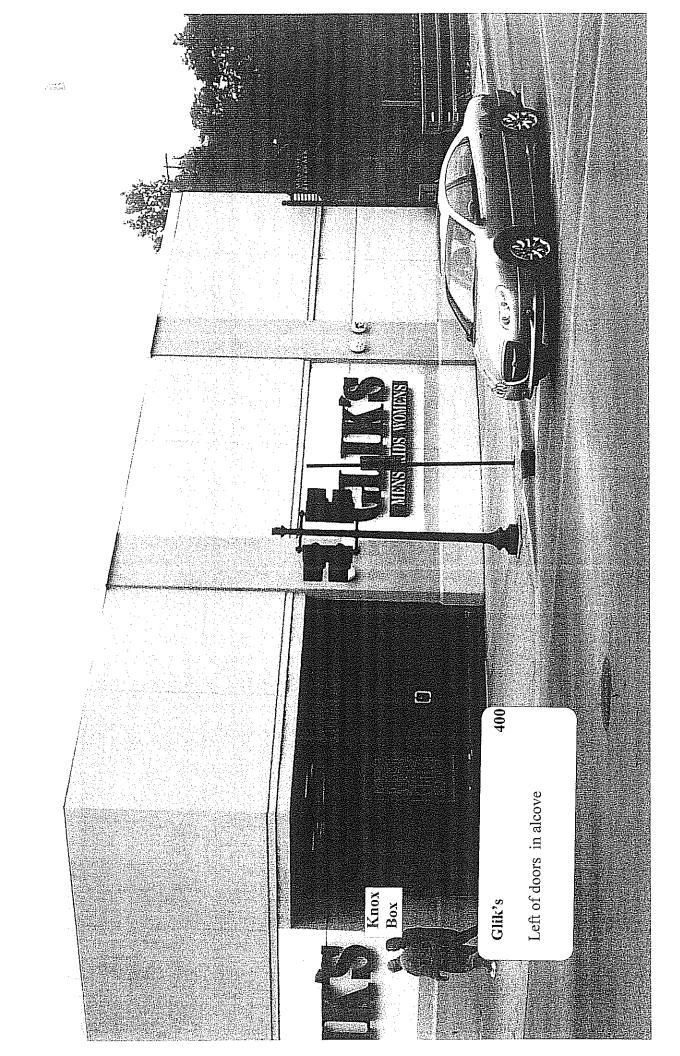


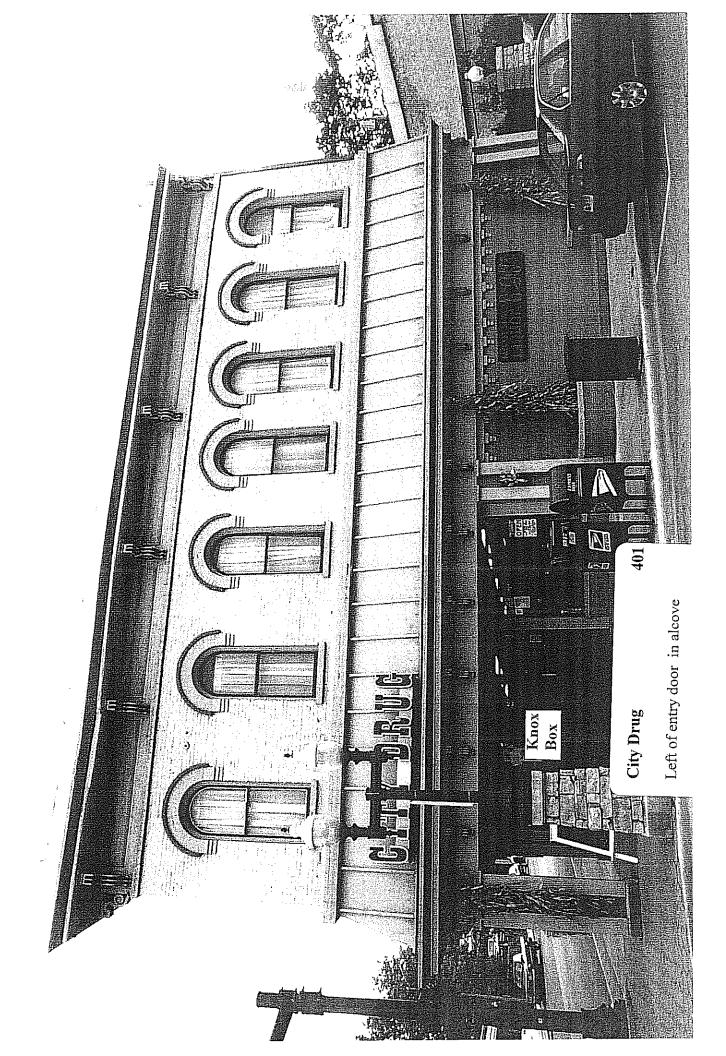


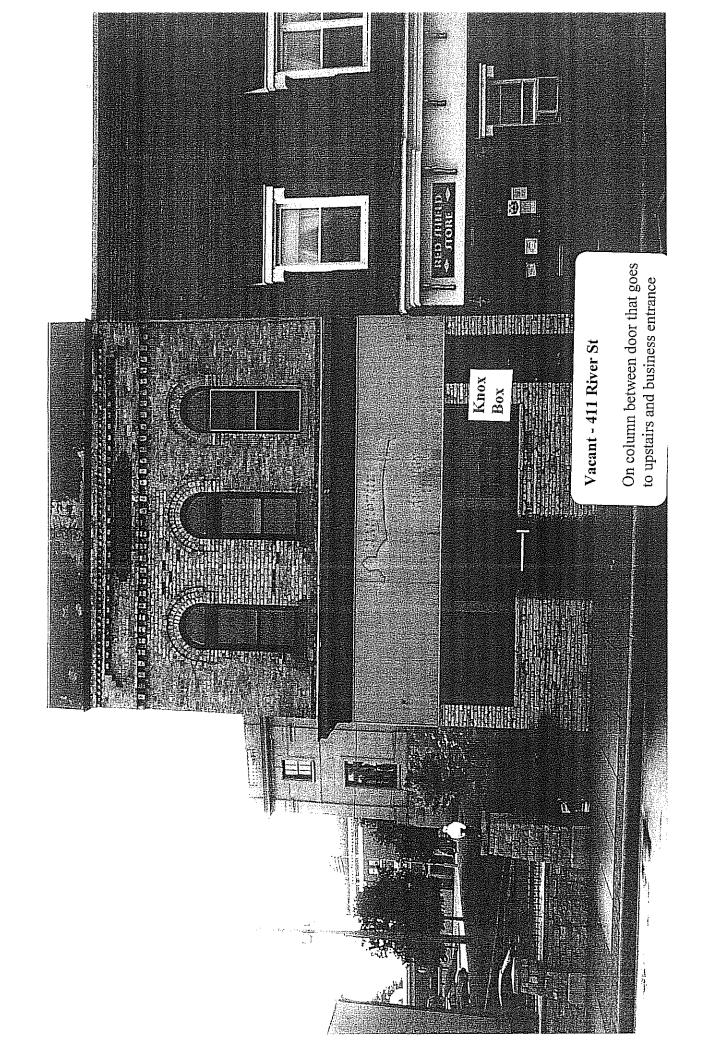






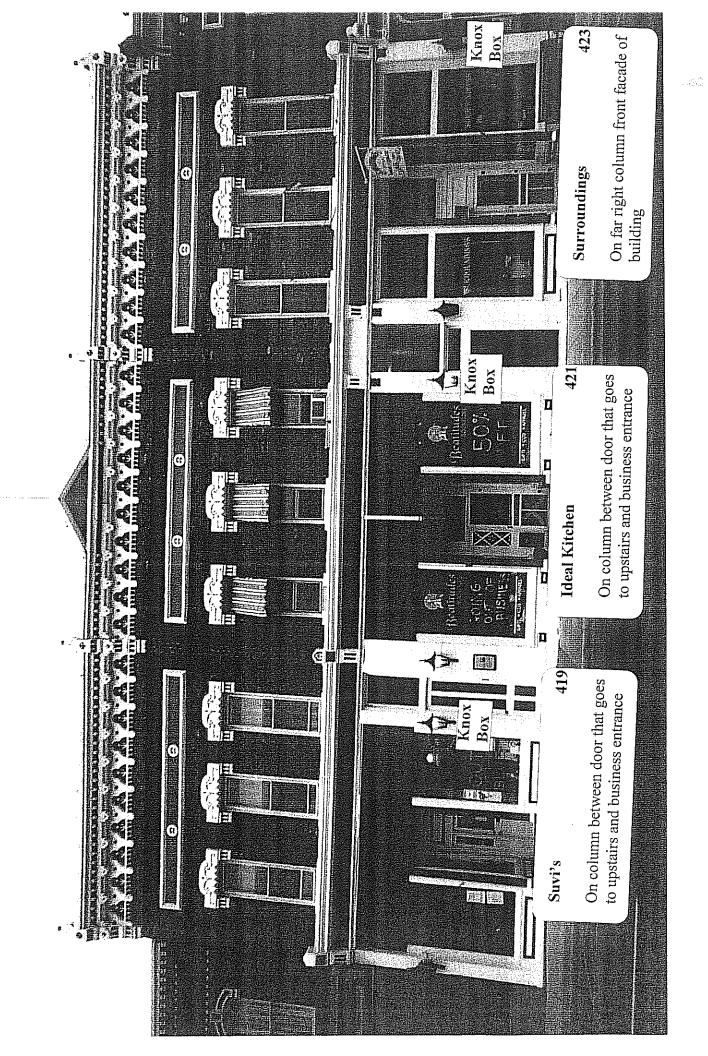


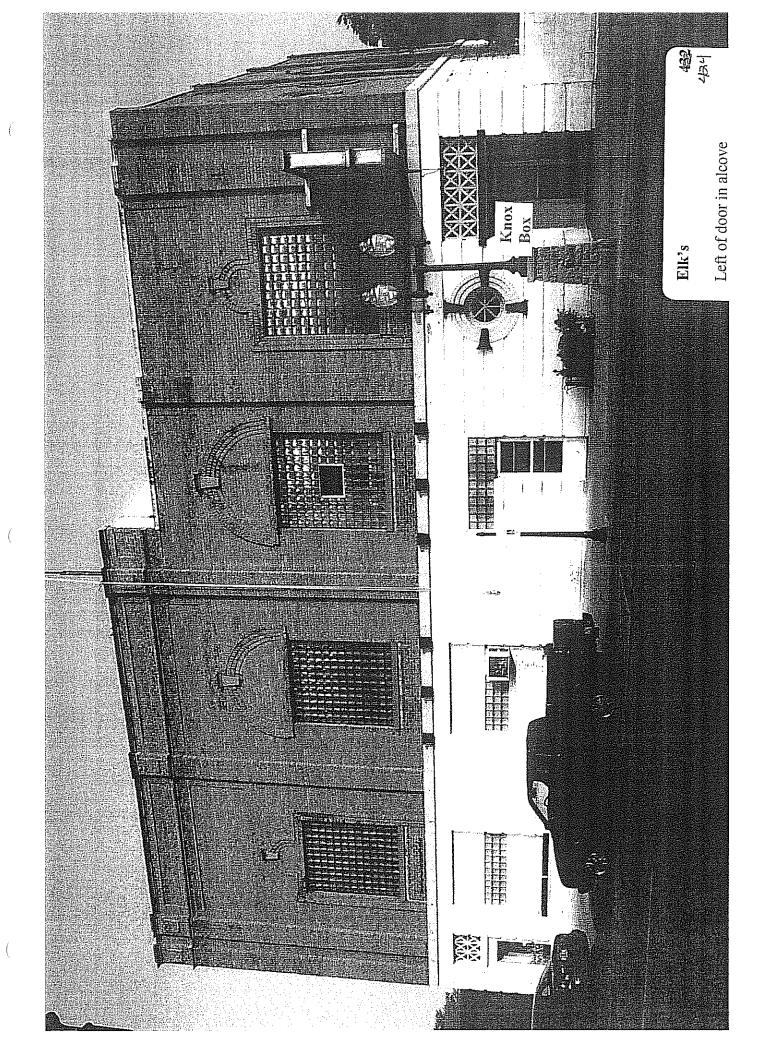












On far right column front facade of building













